



Branching Out

September 25, 2009

The mission of Three Rivers Environmental Educators is to promote collaboration of resources and provide networking opportunities for environmental educators in the Northern Neck and Middle Peninsula areas of Virginia.

TREE meetings:

Local Events:

Send your sites' events to charlene.talcott@dcr.virginia.gov I know many of you are having Halloween and harvest events.

Harvest Festival at Stratford Hall—Saturday, September 26, 2009, from 10am to 4pm. For more information, visit www.stratfordhall.org.

Other Events:

Celebrate Estuaries Day

September 26th, 10am-4pm, York River State Park

Come enjoy a day of canoe and kayak trips, programs led by VIMS staff, seining, fossil hikes, Pocahontas scavenger hike, Marsh March, Estuary Olympics and more! Events are free, \$3 for parking. Call 566-3036 for details.

Free Tools and other Cool Stuff

[How to Build a Successful Fundraising Team](#)

Baseball has been used for over a century as a metaphor for many of life's challenges. In this nine-part series, GrantStation CEO Cindy Adams uses the baseball metaphor to help organizations learn how to better manage community volunteers in order to expand and strengthen their fundraising capabilities. This series focuses on transforming a dedicated group of volunteers into a viable fundraising team. Click on the link provided above to read the final article, "There's Always Next Year: Being Prepared for Next Season."

[5 Best Practices for Welcoming New Volunteers](#) by insideGood

Grants, Volunteers, and Funding:

Ninth Edition of Popular Grantwriting Manual Available

[The Art of Grantwriting: Communicating Your Vision to Funders](#)

The Funding Exchange's ninth edition of their classic grantwriting handbook takes the mystery out of grantwriting, guiding you step by step through the proposal preparation process. Its practical, straightforward style presents a wealth of information in an easy-to-understand format. Worksheets

and checklists are included throughout the manual to simplify the grantwriting and project planning process. More information about *The Art of Grantwriting* and ordering instructions are available on the Funding Exchange's website. For bulk orders and questions, contact info@funding-exchange.org. Cost is \$99.

Jobs

JOB ANNOUNCEMENT: Development Coordinator

The Anacostia Watershed Society, a non-profit environmental organization based in Bladensburg, Maryland, is seeking a development coordinator for its fundraising department. Please see below for more details. Please send resumes to info@anacostiaws.org.

The Anacostia Watershed Society, Inc. (AWS) is a pioneering environmental advocacy, education and stewardship non-profit organization working at the vanguard of issues affecting land and water conservation along the Anacostia River in Washington, D.C. and Maryland. We are seeking applications for the position of Development Coordinator. The successful applicant will become an integral member of our organization's team of fundraisers.

The Development Coordinator assists in the raising of funds (from foundations, corporations, individuals, government agencies, etc.) to support AWS operations and programs and the building of donor relationships. Working closely with and providing support to AWS's development team, president, program staff, and board, the Coordinator assists with the identification, solicitation, cultivation, and stewardship of donors and prospects. The Coordinator supervises no staff, but may occasionally manage interns or volunteers.

ADDITIONAL DETAILS

This is a full-time, exempt position reporting to the organization's Director of Development. Salary is commensurate with experience. Health insurance, retirement plan, and paid leave available. Position available immediately.

APPLICATION INSTRUCTIONS

Electronic (e-mail) submissions are preferred. Please send all requested materials (see below) to info@anacostiaws.org. Please reference Development Coordinator Position in the subject line of your message.

Materials must be received no later than September 29, 2009. Position may close prior to published deadline.

Please submit a résumé and a cover letter detailing your interest in this position to the attention of Pat Gladding, Director of Development

Anacostia Watershed Society

4302 Baltimore Avenue

Bladensburg, MD 20710

The Anacostia Watershed Society, Inc. is an Equal Opportunity Employer.

Education Outreach Coordinator

Earth Day Network

Description: The Outreach Coordinator liaises with the Director of Education and Education Coordinator in supporting Earth Day Network's Earth Day 2010 initiatives, with a direct focus on

environmental education and green schools promotion. Earth Day 2010 - the 40th Anniversary of Earth Day - represents a significant opportunity to educate students, teachers, schools, governments, and the general public on the importance of environmental education and green schools worldwide. Our programs generate national and international interest on environmental education, school greening, and Earth Day events and actions focused on climate change solutions involving students and schools.

Job Type: Full Time temporary

Salary Detail: Commensurate with experience

Deadline: 10-16-2009

Organization: Earth Day Network

Location: Washington, DC

Contact Person: Sean Miller

Phone: 202.518.0044 x 31

E-Mail: miller@earthday.net

Mailing Address: Earth Day Network

Attn: Director of Education Programs

1616 P Street, NW, Suite 340

Washington, DC 20036

Program Manager, Climate Change Education

National Geographic

Lead the new Climate Change Education team at National Geographic in designing materials, professional development, and outreach programs about climate change, coordinate plans and programs throughout the Society and with external partners, integrating research, media development and other available resources, and identifying opportunities for collaboration and cross- departmental projects. He or she will also maintain involvement and communication with the extended climate education community and partners outside of the society.

Specifically, this individual will develop strategy and implementation plans for climate education programs and partnerships, write proposals and planning documents for long-term collaborations and program development projects.

He or she will oversee project timelines, budget, program and materials development; hire and manage contract staff as necessary including scientists, teacher-contributors, freelance writers and expert reviewers; serve as a liaison to project partners (internal and external) and manage plans for project publicity, dissemination and training as appropriate.

He or she will develop instructional materials including complete curricula, collections of lesson plans, activities, teaching posters, family guides, videos, toolkits, and other resources. Materials will be designed as in-classroom, informal, and outdoor experiences for pK-12 students, families, and the public.

Finally, he or she will develop and deliver innovative professional development for educators based on current educational research, and customize those experiences based on grade level, teacher background knowledge, and for in-person and online audiences.

Qualifications:

Bachelor's degree in education, geography, science, or related field required. Masters degree highly preferred. 5 or more years experience in instructional materials development and/or program- producing projects (including personnel, budgets, timeline, production, distribution and promotion).

Deep understanding of climate science and climate change research.

Excellent management and organizational skills with a high attention to detail; self-direction and motivation; ability to handle a variety of projects with changing priorities in a dynamic environment.

Strong interpersonal skills, including ability to collaborate effectively with colleagues and project team members with diverse expertise; collaborative, team-oriented work style. Passion for National Geographic Society's mission to inspire people to care about the planet, and for teaching them how to do so.

This is a 13-month position in National Geographic's Washington, DC office, with the possibility of renewal contingent on funding. The position requires 10-20% travel.

Apply at <http://nationalgeographic.com/jobs>

Education and Outreach Coordinator

UVA College and Graduate School of Arts and Sciences is seeking a Director of Science Education and Public Outreach with a proven track record in educational outreach in the sciences. University outreach in the areas of science, technology, engineering and math is increasingly critical to maintaining U.S. scientific and technological leadership. The College seeks to develop and deploy high performance, evidence-based programs to enable communities throughout Virginia to address their most challenging educational needs. The Director reports to the Associate Dean for Sciences and will also work closely with the Associate Dean of Development and faculty and outreach coordinators in academic departments.

The University of Virginia hosts a prolific community of scientists, engineers, technologists and mathematicians dedicated to conducting breakthrough scientific research. This community is loyal to its dual mission of innovation and education. The Director will seek to harness the strength of faculty and graduate student expertise to benefit the larger community.

Open until filled.

Hiring range: \$40,959 - \$84,062

https://jobs.agencies.virginia.gov/applicants/jsp/shared/position/JobDetails_css.jsp?postingId=399020

Program Coordinator

Description:

National Wildlife Federation (NWF) is seeking a dynamic and dedicated person to serve as Program Coordinator, Conservation and Education, at NWF Headquarters in Reston, Virginia. Job duties will include the following:

Job Responsibilities:

- Responsible for supporting the Senior Manager of Operations and Director of Operations, Conservation and Education with Budget and Operations related to Conservation and Education Programs and the Affiliate and Regional Strategies Dept
- Will provide web support to the Affiliate and Regional Strategies Team, and will be responsible for creating and maintaining a network of Regional Web Contributors.
- Will assist the ARS department with projects that stem from the Strategic Plan update.
- Must work in a team-based environment on a wide variety of tasks.

Qualifications:

- Minimum three years of project coordination experience desired.
- Exposure to budget management and processing.
- Web site content development helpful and previous work with various social networking media.
- Must possess excellent organizational and communication skills, both written and oral. Attention to detail is essential.
- Bachelor's degree or equivalent. Background should include a combination of academic and professional course work

NWF offers an excellent benefits package. NWF is an equal opportunity employer committed to workplace diversity. Please apply online at www.nwf.org/careergateway.

Job Type: Full Time permanent

Salary Detail: Based on Qualifications

Deadline: 12-16-2009

Organization: [National Wildlife Federation](http://www.nwf.org)

Location: Reston, VA

Contact Person: Patrice Garnett

Mailing Address: 11100 Wildlife Center Drive
Reston, VA 20190

Subaru/Leave No Trace Traveling Trainers

Description: Leave No Trace is seeking a dedicated, savvy, dynamic team of educators (only teams of two are accepted as applicants) for a seasonal traveling position. Leave No Trace is an educational nonprofit organization dedicated to the responsible enjoyment and active stewardship of public lands by all people worldwide.

The Traveling Trainers travel throughout the U.S. teaching and promoting minimum impact techniques to outdoor enthusiasts of all experience levels.

Couples and pre-paired teams only apply. We will not place individuals in a team.

Job Type: Full Time temporary

Salary Detail: Monthly salary plus all travel expenses, gear, and apparel for life on the road.

Deadline: 10-5-2009

Organization: [Leave No Trace Center for Outdoor Ethics](#)

Contact Person: Leave No Trace

E-Mail: jobs@lnt.org

Mailing Address: Subaru/Leave No Trace Traveling Trainer Program

C/O Leave No Trace

PO Box 997

Boulder Co, 80306

Got news, job postings, events, or other information to share? Want to brag about awards? Hear about something that would be of interest to members? Send them to charlene.talcott@dcr.virginia.gov

Please forward this to anyone that might be interested. Want to be included on the TREE mailings? Contact faye.andrashko@va.nacdnet.net